

STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
HIGHWAYS DIVISION

PRIME CONTRACTOR SELF-CERTIFICATION OF SUBCONTRACT

The State Resident Engineer/Project Manager authorization shall occur prior to the start of each subcontractor's work.

Prime Contractor: _____ Project No.: _____

Project Name: _____

Subcontractor: _____ Subcontract Date: _____

Subcontractor Address: _____ Subcontract No.: _____

Checked by Name	Checked by Date	Tier	DBE	Verification	Comments
		<input type="checkbox"/> 1 st tier <input type="checkbox"/> 2 nd tier <input type="checkbox"/> 3 rd tier	<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> FHWA 1273 Form <input type="checkbox"/> Federal Wage Rates <input type="checkbox"/> DBE Assurance <input type="checkbox"/> Prompt Payment clause ¹ <input type="checkbox"/> Return of Retainage clause ² <input type="checkbox"/> Joint checks clause	

¹ Prime Contractor shall pay all Subcontractors within 10 calendar days of receipt of progress payment from DOT

² Prime Contractor shall make full payment, including return of retainage, within 10 calendar days of the Subcontractor's work being satisfactorily completed

Prime Contractor Certification:

I hereby certify that the subcontract that I have entered with the subcontractor listed above is complete, accurate, and conforms to all applicable Federal and State requirements. In addition, all required attachments and pertinent provisions of the prime contract, including but not limited to the above documents and clauses, are physically included in the written subcontract agreement.

Signature of Prime Contractor's Representative

Date

Printed Name of Prime Contractor's Representative

Authorization by State Resident Engineer/Project Manager

Date